# Accessibility request form

## How to fill out the form

Fill out this form if you have specific accessibility needs in terms of mobility or information and communication. POLIN Museum of the History of Polish Jews will establish your eligibility for accessibility services and will meet your needs or provide alternative access.

1. Fill in the obligatory fields marked with an asterisk (\*).
2. Give us an address we may use to contact you.

## Entity pertinent to the request

Name:

Street, house and apartment number:

Postal code:

Locality:

Country:

## Details of the requester

Name\*:

Surname\*:

Street, house and apartment number:

Postal code:

Locality:

Country:

Telephone number:

E-mail address:

## Request scope

1. **The barrier to my access is:\***

Let us know why the public entity is not accessible to you. You may name more than one barrier.

1. **I need accessibility for:\***

Let us know why the public entity should meet your accessibility needs in terms of mobility or information and communication.

1. **My accessibility needs can be met by:**

If you wish, specify the means by which the public entity can meet your accessibility needs.

## Statement

**Select as appropriate:**

* I am a person with accessibility needs: **YES / NO**.
* I am an authorised representative of a person with accessibility needs: **YES / NO**.

If you have a document confirming your status, please attach it to the request.

## Means of contact\*

**Tell us how you wish to be contacted regarding the request. Mark the preferred means with an X:**

* By mail sent to the address given in the request:
* By e-mail at:
* Other, specify:

## Attachments

Number of documents attached:

**Request submission date:**

**Signature**

## Notice on personal data processing by the Museum in connection with providing accessibility to persons with accessibility needs:

1. The Administrator of your personal data, namely the entity deciding on how and for what purposes the data will be processed, is POLIN Museum of the History of Polish Jews located in Warsaw (00-157) at 6 Anielewicza Street. You can contact the Administrator in writing by traditional mail addressed to the seat of the Museum.
2. The Museum has appointed its Data Protection Officer who oversees appropriate processing of your personal data. You may contact the Data Protection Officer by traditional mail sent to the address: ul. Anielewicza 6, 00-157 Warszawa, by e-mail: [iod@polin.pl](mailto:iod@polin.pl), or by phone: 22 471 03 41.
3. The data collected will be processed for the purpose of processing the accessibility request for persons with specific needs.
4. The recipients of your personal data will be entities which the Administrator tasks with the performance of services for which data processing is indispensable (processing entities). In accordance with applicable law, the Administrator may transfer your data to processing entities with which the Administrator has concluded personal data processing agreements (e.g. advisors, auditors, IT services providers) and with other entities authorised to receive your personal data (e.g. courts, enforcement agencies) under a request with a legal base.
5. In principle, your personal data will not be transferred outside the European Economic Area (hereinafter: EEA). However, taking into account certain IT support and infrastructure services performed by our subcontractors, the Museum may entrust certain activities or IT services to recognised subcontractors based outside the EEA, which may result in your data being transferred outside the EEA. According to the adequacy decision of the European Commission, certain states in which non-EEA recipients are based provide an adequate level of data protection equivalent to EEA standards. In case of recipients based in countries to which the adequacy decision does not apply, the exporter of data (Administrator or processing entity acting on behalf of the Administrator) concludes agreements with personal data recipients in order to provide an adequate level of data protection. Such agreements are based on standard contractual clauses adopted by the European Commission in accordance with Article 46(2) (c) GDPR.
6. Personal data will be processed for as long as it is necessary to fulfil all obligations arising from the purposes defined above or in case of giving consent, but no longer than until the withdrawal of the consent, and not after the end of the claim limitation period or the expiration of data storing period required by law.
7. You have the right to access your data and, subject to the provisions of the law, the right to rectify them, delete them, limit their processing, the right to data portability, the right to object to data processing.
8. In case that data is processed on the basis of your consent, you have the right to withdraw the consent at any moment. This will not affect the legality of data processing which took place under the consent before its withdrawal.
9. As your personal data are processed in the legitimate interest of the Administrator, the Administrator will not process the data for the defined purposes if you object to it. You have the right to object to the processing of your personal data at any moment, free of charge, in case that the data is processed in the legitimate interest of the Administrator and the objection is justified by your particular situation.
10. You have the right to lodge a complaint with the supervisory authority responsible for the protection of personal data, i.e. the President of the Office for Personal Data Protection.
11. The provision of personal data is voluntary, but necessary to perform services.
12. Your data will not be used by automated decision-making, including profiling, to the effect that such automated decision-making would result in any decisions producing legal effects or would bring any other similar consequences to you.
13. If you are looking for further information on how to exercise the rights set out above, you can contact the Administrator or the Data Protection Officer as indicated in the paragraphs 1 and 2.
14. The Administrator strives to ensure all measures for the physical, technical, and organisational protection of personal data against accidental or intentional destruction, loss, alteration, unauthorised disclosure, use or access, in accordance with all applicable legislation.